Dear Sir,

INVITATION OF TENDER
TENDER FOR THE SUPPLY/SERVICE OF

Security Guard

You are invited to tender for the supply and/or undertaking services of the items as specified in the enclosed tender schedule. If you are not prepared to accept a partial order, please state this clearly on the tender schedule.

Your sealed tender, in duplicate, should be clearly marked on the outside envelope: “Tender for Security Guard Services.” The envelope should be addressed to the Principal, Po Leung Kuk No.1 W.H. Cheung College, 173 Po Kong Village Road, Tsz Wan Shan, Kowloon, and forward to arrive not later than noon on (Date) 16 February 2011. Late tenders will not be accepted. Tender bid will be disqualified if the bidder discloses its identity on the sealed envelope. Your tender will remain open for 90 days from the above closing date, and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of tender form is completed, the tender will not be considered.

If you are unable or do not wish to tender, it would be appreciated if you would return this letter and the tender forms to the above address at your earliest convenience.

Yours faithfully,

_____________________
CHAU Chor-shing
Principal
TENDER FORM FOR THE SERVICE OF Security Guard

Name and Address of School: Po Leung Kuk No.1 W.H. Cheung College
173 Po Kong Village Road, Tsz Wan Shan, Kowloon

School Ref. No. __________________________

Tender Closing Date & Time: 16 February 2011 at 12:00 noon

PART I

The undersigned hereby offers to supply all or any part of the items described in the tender schedule attached with delivery term quoted against the date of a firm order at the price or the prices quoted free of all other charges and in accordance with any drawings and/or specifications provided by the school. In so doing, the undersigned acknowledges that all items not otherwise specified shall be in accordance with British Standard specifications where such exist; tenders shall REMAIN OPEN FOR 90 DAYS after the closing date stated above; and the school is not bound to accept the lowest or any tender and reserve the right to accept all or any part of any tender within the period during which the tenders remain open. The undersigned also warrants that his Company’s Business Registration and Workmen’s Compensation Insurance Policy are currently in force and that the items which his Company offers to supply do not to his knowledge infringe any patents.

“The bidder, its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, SMC/IMC members, or any parent or student representative in a committee responsible for considering any matters in relation to this contract. Any such offer by the bidder or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The school may also cancel the contract awarded and hold the bidder liable for any loss or damage the school may sustain.”

PART II

RECONFIRMATION OF TENDER VALIDITY

With reference to Part I of this tender document, it is reconfirmed that the validity of tender offered by this company remains open for 90 days.

The undersigned also agrees to accept the fact that once the validity of tender is reconfirmed, the pre-printed clause specified in the Company’s tender forms in regard to this nature shall NOT apply.

Date this ________________________ day of __________________ 20________

Signature ___________________________ in the capacity of __________________________
(State official position, eg. Director, Manager, Secretary, etc.)

Duly authorized to sign tenders for and on behalf of: -

______________________________________________________________
whose registered office is situated at ______________________________

______________________________________________________________ Hong Kong.
Telephone No. __________________________
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description / Specification</th>
<th>Quantity Required</th>
<th>Unit Rate</th>
<th>Total Amount ($)</th>
<th>Delivery Offered</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>To provide one uniformed security guard on duty from 1800 hours to 0600 hours daily at our school campus - 36-month contract - Commencing date: 1.5.2011 - Electronic watchman patrol system, including minimum a) At least 18 check points or more b) 1 portable patrol tour recorder c) monthly patrol report</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Company Chop

Name of Tender: ________________________________

Signature of Person authority to sign Tender: ________________________________

Date: ________________________________