Dear Sir,

INVITATION OF TENDER
TENDER FOR THE SUPPLY/SERVICE OF
Track Suit for Physical Education (2011-2014)

You are invited to tender for the supply and/or undertaking services of the items as specified in the enclosed tender schedule. If you are not prepared to accept a partial order, please state this clearly on the tender schedule.

Your sealed tender, in duplicate, should be clearly marked on the outside envelope: “Tender for Track Suit for Physical Education.” The envelope should be addressed to the Principal, Po Leung Kuk No.1 W.H. Cheung College, 173 Po Kong Village Road, Tsz Wan Shan, Kowloon and forward to arrive not later than noon on (Date) 15 July 2011. Late tenders will not be accepted. Tender bid will be disqualified if the bidder discloses its identity on the sealed envelope. Your tender will remain open for 90 days from the above closing date, and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of tender form is completed, the tender will not be considered.

If you are unable or do not wish to tender, it would be appreciated if you would return this letter and the tender forms to the above address at your earliest convenience.

Yours faithfully,

____________________
CHAU Chor-shing
Principal
TENDER FORM FOR THE SERVICE OF Track Suit for Physical Education (2011-2014)

Name and Address of School __Po Leung Kuk No.1 W.H. Cheung College____
173 Po Kong Village Road, Tsz Wan Shan, Kowloon. __________

School Ref. No. ________________

Tender Closing Date & Time __15 July 2011 at 12:00 noon______________

PART I

The undersigned hereby offers to supply all or any part of the items described in the tender schedule attached with delivery term quoted against the date of a firm order at the price or the prices quoted free of all other charges and in accordance with any drawings and/or specifications provided by the school. In so doing, the undersigned acknowledges that all items not otherwise specified shall be in accordance with British Standard specifications where such exist; tenders shall REMAIN OPEN FOR 90 DAYS after the closing date stated above; and the school is not bound to accept the lowest or any tender and reserve the right to accept all or any part of any tender within the period during which the tenders remain open. The undersigned also warrants that his Company’s Business Registration and Workmen’s Compensation Insurance Policy are currently in force and that the items which his Company offers to supply do not to his knowledge infringe any patents.

“The bidder, its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, SMC/IMC members, or any parent or student representative in a committee responsible for considering any matters in relation to this contract. Any such offer by the bidder or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The school may also cancel the contract awarded and hold the bidder liable for any loss or damage the school may sustain.”

PART II

RECONFIRMATION OF TENDER VALIDITY

With reference to Part I of this tender document, it is reconfirmed that the validity of tender offered by this company remains open for 90 days.

The undersigned also agrees to accept the fact that once the validity of tender is reconfirmed, the pre-printed clause specified in the Company’s tender forms in regard to this nature shall NOT apply.

Date this _________________ day of _________________ 20 ____________

Signature _________________ in the capacity of _________________
(State official position, eg. Director, Manager, Secretary, etc.)

Duly authorized to sign tenders for and on behalf of : -

__________________________________________________________
whose registered office is situated at __________________________

__________________________________________________________ Hong Kong.

Telephone No. ________________
### Track Suit for Physical Education (2011-2014)

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description / Specification</th>
<th>Quantity Required</th>
<th>Unit Rate</th>
<th>Total Amount ($)</th>
<th>Delivery Offered</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>包括運動套裝</td>
<td>180 套</td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td>高密度防水絨</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>風色: 主色深藍/灰/再分四校色(紅、黃、藍及綠)</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>繡花: PLK No.1 COLLEGE</td>
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<tr>
<td></td>
<td>衣領內藏帽</td>
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</tr>
<tr>
<td></td>
<td>風衣內有內袋</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

每年主要為中一新生訂做，約180套，若品質或價錢沒有改變，三年內不會重新報價。

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Name of Tender:  
Signature of Person authority to sign Tender:

Date:  

Company Chop

Adm/wocy/tender/tendsche(PEE)1011